

UNESCO Sponsored Traineeship Programme

Terms of Reference

GENERAL INFORMATION

Duration: 12 months

Location: Jakarta, Indonesia

Organizational Unit: Social and Human Sciences Sector, UNESCO Office Jakarta

Supervisor: Irakli Khodeli, Programme Specialist in Social and Human Sciences Sector

DESCRIPTION OF THE TRAINEESHIP

The Trainee will assist the implementation of UNESCO project on Human Rights Based Approach to the Implementation of Sustainable Development Goals in Indonesia. The 2030 Agenda puts international human rights at its core. Its 17 SDGs are designed to “leave no one behind” in pursuit of development, and open up new avenues to integrate human rights into global and national policies over the next 15 years. Indonesia – the world’s fourth most populous country and third largest democracy – has taken important steps to turn the SDGs into reality by setting up SDG Secretariat and elaborating indicators that reflect national development priorities. In order to promote human rights based approach to the national development planning in the context of 2030 agenda, UNESCO developed the Analytical Framework on SDGs and Human Rights. Starting from 2018, UNESCO will work closely with Indonesian national partners to facilitate the use of this online tool to monitor the progress towards developmental objectives of 2030 Agenda from the human rights perspective.

For these projects, the trainee will carry out the following tasks:

1. Provide assistance in the project implementation, writing reports, identifying pressing human rights priorities and assisting in creating linkages with the 2030 agenda and particular SDGs.
2. Liaise with the relevant national partners involved in the implementation of the UNESCO Social and Human Sciences Program in human rights, including government agencies, NGOs , research institutions and others;

REQUIRED QUALIFICATIONS

Education: M.A. or PhD.

Subjects: Political science, philosophy, law, international relations, international development, sociology, environmental studies or other social sciences related degrees. Special focus on Human Rights, Sustainable Development, or both would be an asset.

Language skills: Advanced (academic) level of English, any of the languages spoken in South East Asia would be an asset, but not required.

Competencies and skills:

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- Excellent writing (English) and critical thinking skills and ability to communicate on complex issues related to human rights.
- Willingness to work in a team and strong interpersonal skills and ability to establish and maintain effective working relations with people in a multicultural environment.
- Up to date knowledge on human rights issues, international and regional bioethics and human rights instruments.

Skills:

- Excellent organization and planning skills, including the ability to organize own work priorities and deadlines
- Ability to handle multiple concurrent projects and activities and manage complex projects, as well as to work under pressure.
- Good knowledge of Microsoft Office programmes. Web-design and management skills would be an asset by not required

LEARNING OBJECTIVES

After the assignment, the trainee will have acquired following skills and knowledge:

- Applied knowledge of the global SDG Framework and its relationship with Human Rights discourse, in Indonesia and other cluster countries of the UNESCO Jakarta Office.
- Insight into the UN Country Team, its inner workings, and its interactions with diverse set of stakeholders from the government and the civil society
- Project management experience in relation to the promotion of human rights, as well as the knowledge in specific areas such as disability inclusion and environmental rights.
- Analytical, communication, negotiation and interpersonal skills, tested in a multicultural environment.

ADDITIONAL INFORMATION

The Social and Human Sciences Unit with UNESCO Office, Jakarta aims to promote social policies that uphold human rights, peace, social inclusion and democratic governance in South-East Asia, with priority programmes in youth participation in societal and political changes, social dimensions of global environmental changes, and social inclusion of people living with disabilities. The Unit is implementing a project that links the national SDG framework with the human rights obligations of Indonesia, working closely with the relevant government agencies, as well as the leading national human rights institution and the wider UN system. We are seeking a candidate passionate about these issues, who would like to work as part of a team in an exciting and dynamic environment to support positive transformations.